

MINUTES
STURBRIDGE BOARD OF HEALTH MEETING
Monday, May 11, 2009 8:00pm

In Attendance: Linda Cocalis, Robert Audet, John Degnan and Alyssa Rusiecki, Health Agent.

MINUTES – April 21, 2009 minutes approved.

This is an extra meeting to discuss office policies for new Board members, Town Hall recycling, and emergency management planning.

AGENT'S REPORT:

1. Alyssa reviewed her work schedule and details as approved by the previous Board, for the new members' edification.
2. Alyssa provided public health initiatives for emergency management, attached.

RECYCLING CENTER/LANDFILL:

Alyssa stated that the Recycling program in the Town Hall offices has sort of fallen apart during the move to the new location. Alyssa contacted Greg Morse, DPW Director to ask if the two outside roll-away trash bins could be re-dedicated to recycling paper and cardboard. Greg agreed, but that the cleaning crew would have to be reminded to use them for recycling and not for trash. The Board agreed that Alyssa would draft a letter to send on behalf of the Board of Health. Alyssa has also obtained signs from DEP as reminders and she will ask if any offices need extra blue bins.

OLD BUSINESS:

- None.

NEW BUSINESS:

- Mr. John Degnan has a number of emergency management and planning tools so the Board of Health can be better prepared. John will spend a few hours with Alyssa updating the templates; once those are finished, the Board will review them. John spoke of the details regarding the H1N1 (aka Swine flu) virus and the decisions faced by CDC at the Federal level.

Voted to adjourn at 9:45 pm

NEXT MEETING: MONDAY 6/1/09 @ 7:00pm

Respectfully submitted,

A. Rusiecki, Agent

To: Board of Health Members
From: Alyssa Rusiecki – Health Agent
Date: May 11, 2009
Re: Emergency Preparedness & local Public Health

The Town of Sturbridge participates in Region 2 of the Department of Public Health's program for emergency and bioterrorism preparedness. Through this region, we have participated in grant-funded programs and deliverables set forth by MA DPH from CDC and the federal government Presidential Directive 8.

The following deliverables and sub-deliverables are required:

1. Public information dissemination
 - a. 24/7 contact information
 - b. Public information officer
 - c. Risk communication training/exercises
 - d. Reverse 911 training and operation
 - e. Exercise Incident Command System
 - f. Update office databases (critical infrastructure)
2. Medical Reserve Corps
 - a. Request for local (Sturbridge residents)
 - b. Incorporate with Police CERT group
 - c. Sub-committee and meetings for members, (credentialing, training, exercising).
3. Special Populations
 - a. Integrate with Police & CoA data
 - b. Faith-based group outreach
 - c. Identify groups, needs including pets
 - d. Develop action plan for each group
4. EDS Plan
 - a. Develop plan
 - b. Create distribution protocol, (security, transportation, buildings, etc).
 - c. Practice volunteers
5. COOP Plan
 - a. Job descriptions & cross training
 - b. Develop plan
 - c. Practice plan